

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS,

September 14, 2009
Piney Point Lighthouse Museum

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan Helen Dorsey Steve Dunlap Susan Gough George Kennett Shirley Leyland Frank Maio Claudia McAuliffe	 Rose Davis E John Madel E

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director Phil Rollins, Director Recreation and Parks	

Call to Order

President Shirley Leyland called the meeting to order at 08:05 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Secretary called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the July 13, 2009 meeting and the agenda for this meeting were delivered electronically to Board Members. Frank Maio moved that the July 13, 2009 minutes, be approved. Jim Banagan seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. In discussing her July report, Debra announced that the Museum Division had won a \$500 grant from the St. Mary's Garden Club. All of the planned major events were very successful. The attendance in August was up very significantly from August 2007 and 2008.

New Business

Debra reported that there are some ongoing facility issues with the older buildings at PPLH. Building Services and Museum staff are monitoring the issues and repairs.

Debra has been tasked to find some reductions in the current year operating budget and is working on this with Phil Rollins. There may be additional budget cuts during the year.

The PPLH site enhancements permit process is almost completed. Grant funding is in place to support the modifications to the site. The kayak launch piers should be completed by the end of December 2009.

Phil Rollins reported:

The County budget issues for Recreation and Parks which includes the Museum Division are being worked. The Commissioners have a budget work session scheduled for Tuesday September 15.

The Museum Division hosted a group from the Southern Maryland Heritage Authorities (SMHA). The group was touring projects they had granted funds to in Southern Maryland. The group was very impressed with the Museum Division and our understanding of the goals and vision of the SMHA

The Collection Management Facility at the St. Clement's Island Museum has almost completed the permit process. Ownership of a small piece of land is being resolved by the County legal staff. A Critical Area Commission meeting is scheduled for October.

The erosion project at PPLH is almost completed. Two areas need additional work and permit modifications. Work is in process to modify the permits and then the contractor will be scheduled to return and complete the work.

Lewie reported that the Murder Dinner Theater last Friday was a big success. The membership renewal drive has begun and donations for the Collection Management Facility continue to be received.

Debra reported that the BLH group will advertise specific opening days this coming year. This will provide better access for the public and enable volunteers to be scheduled. Debra is encouraging visitors to call the SCIM to determine boat schedules and availability.

Lewie Aldridge, Jr. volunteered to chair the Nominating Committee. Please call Lewie if you are interested in holding an office.

Up-Coming Activities

President Leyland reviewed the Upcoming activities in the agenda. George Kennett mentioned the Amish 100 Bicycle Race Saturday 19 September. It will start at 7 am in Chopticon.

Adjournment

With no further business, Frank Maio moved to adjourn, second by Helen Dorsey. We adjourned at 09:05 am.

After the meeting board members toured the maritime building.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2009:

2009 DATES	MEETING TIME	MEETING PLACE
January 12	08:00	Recreation & Parks Conference Room
March 9	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day SCIM
May 11	08:00	SCIM
July 13	08:00	Recreation & Parks Conference Room
September 14	08:00	PPLHM&HP
November 9	08:00	Recreation & Parks Conference Room

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- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary